

VOLUNTEER, BOARD MEMBER (TREASURER) – VACANCY

The Black Health Education Collaborative (BHEC) is a community of scholars and practitioners committed to improving Black health through education and research. We understand Black health and Black life as intricately connected to the places and spaces in which we live, work, love, play, worship, and resist. We draw on long histories of community and academic scholarship and resistance from Black, critical race theory, queer, feminist, anti/decolonial traditions.

Position:

We are seeking one enthusiastic, dedicated and dynamic community member to join our amazing Board of Directors. We welcome applications from candidates who represent the lived experience as a member of one of the many Black communities in Canada, such as African Nova Scotian, Afri-Indigenous, Afri-Latine, Afri-Caribbean and Continental African communities. We also encourage community members who are LGBTQ2S+, Francophone, Muslim, youth, seniors & older-adults, as well as those who are living with disabilities to apply.

The candidate must be a Québec resident (bilingual) with business, accounting or financial management and oversight expertise.

We are looking for candidates with the following skills or experience:

- Have knowledge of financial reporting and accounting principles (i.e., budgets, audits, and other statements/reports)
- Evaluate financial stability and sustainability and that they meet the strategic plan
- Review accounting practices and financial systems
- Ensure compliance with policies, procedures, and financial systems
- Support the Board with information required for sound financial planning and oversight
- Support fundraising efforts by recommending, and supporting the development of funding sources
- Experience in advising non-profit organizations is an asset

Time Commitment:

- Attend monthly virtual board meetings.
- Actively participate in online and offline discussions. For example, reviewing documents.
- Involvement in specific projects and initiatives, as needed.
- Attend organization-wide retreat sessions (approximately once or twice a year).
- Attend the Annual General Meeting
- Participate in other meetings as appropriate.

To apply for this opportunity please send your CV and a one-page cover letter by November 17, 2023 to info@bhec.ca